

MINUTES of a Special Meeting of the **SOMERSET COUNTY PARK COMMISSION** held January 6, 2020 at 3:30 P.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by Director Soriano.

Director Soriano stated that this is a Special Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on November 21, 2019 and The Star Ledger on November 22, 2019. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Director Soriano called the meeting to order.

Roll Call:

PRESENT

Mark Caliguire
Paul Drake
Helen Haines
DJ Hunsinger
Jim Leonard
Kevin McCallen
Scott Ross (via phone)
Dot Paluck (via phone)
Sara Sooy
Freeholder Liaison
(via phone)

ABSENT

Doug Ludwig

Other staff members present were:

Geoffrey Soriano, Secretary-Director
Janine Erickson, Executive Assistant
Dina Fornataro-Healey, Mgr, Recreation
& Comm Outreach
Pierce Frauenheim, Dep. Dir., Park Ops.
Cory Ivanko, Manager, IM
Darrell Marcinek, Director, Golf Maint.

Marge Margentino, Manager, LSS
Bob Ransone, Dep. Dir., Golf Ops.
Carrie Springer, Mgr, Enviro. Science
Cindie Sullivan, Asst. Director
Dina Trunzo, Adm, Leisure & Comm
Services
Donna Umgelter, Adm, HR

In attendance from the County: Adam Bloom, Engineering; Tom Boccino, Principal Planner Land Acquisition; Chris Hart, Deputy Director of Fiscal Operations; and Melissa Kosensky, Assistant Purchasing Agent.

Also in attendance: Eric Bernstein, Legal Counsel and Rich Reitman, Public Relations.

OPEN MEETING FOR PUBLIC COMMENT

There were no comments from the public.

SWEARING IN OF COMMISSIONER

The Oath of Office was administered to Paul Drake for the position of Park Commissioner during the Reorganization meeting of Somerset County on Friday, January 3, 2020.

REPORT OF THE NOMINATING COMMITTEE

Commissioner Ross reported that the Nominating Committee met, and the recommendation for Commission President is Mark Caliguire, Vice President is Doyle J. Hunsinger, Secretary is Geoffrey Soriano, and Treasurer is Nicola Trasente. MOVED BY: Commissioner Haines; seconded by: Commissioner Ross. YEAS: Commissioners Caliguire, Drake, Haines, Hunsinger, McCallen, Paluck, and Ross. NAYES: None. ABSENT: Commissioner Leonard, and Ludwig.

ELECTION OF OFFICERS

Counselor Bernstein administered the Oath of Office to Mark Caliguire for the position of Park Commission President.

Counselor Bernstein administered the Oath of Office to Doyle J. Hunsinger for the position of Park Commission Vice President.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were moved by Commissioner Hunsinger; seconded by Commissioner Haines. YEAS: Commissioners Drake, Haines, Hunsinger, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Leonard and Ludwig.

Resolution R20-001- Adopting the 2020 Temporary Budget

Resolution adopts the 2020 Temporary Budget which does not exceed 26.25% of the 2019 budget.

Resolution R20-002 – Designating Representatives to the Regional Center Partnership for 2020

Resolution designates Secretary-Director, Geoffrey Soriano as voting representative and Assistant Director, Cindie Sullivan as alternate.

Resolution R20-003 – Recommending Appointments to the Open Space Advisory Committee for 2020

Resolution recommends Commissioner Helen Haines as Commission representative and Walter F. Rusak as the Citizen Member.

Resolution R20-004– Designating Bank Depositories for 2020

Resolution designates bank depositories.

Resolution R20-005 – Designating Custodians of Petty Cash for 2020

Resolution designates custodians of Petty Cash.

Resolution R20-006 – Appointing Fund Commissioners for the Somerset County Joint Insurance Fund

Resolution Director Geoffrey Soriano as Commission representative and HR Administrator Donna Umgelter as alternate.

Resolution R20-007 – Designating Official Newspapers

Resolution designates the Courier News and The Star Ledger as official newspapers.

Resolution R20-008 – Awarding Contract for Entertainment Consultant

Resolution awards contract to LaGuardia and Associates Entertainment, LLC.

Resolution R20-009 – Authorizing use of State Contracts

Resolution authorizes use of various state contracts.

Resolution R20-010 – Authorizing use of Morris County Cooperative Pricing Council Cooperative Purchasing System

Resolution authorizes use of participating vendors under the Morris County Cooperative Pricing Council Cooperative Purchasing System.

Resolution R20-011 – Authorizing use of Educational Services Commission of New Jersey Cooperative Purchasing System

Resolution authorizes use of participating vendors under the Educational Services Commission of NJ Cooperative Purchasing System.

Resolution R20-012 – Authorizing use of County Contract for Commercial Toro Parts & Equipment Repairs

Resolution authorizes purchases from Storr Tractor Co.

Resolution R20-013 – Authorizing use of County Contract for Purchase of Lumber Supplies

Resolution authorizes purchases from Continental Hardware and Madison Township Lumber.

Resolution R20-014 – Authorizing use of County Contract for Purchase of Automotive and Diesel Lubricants

Resolution authorizes purchases from David Weber Oil Co., Parts Authority LLC, and Ditschman Flemington Ford Motor Right Autoparts.

Resolution R20-015 – Awarding Second year of Five Year Contract for Maintenance and Support for RecTrac, MainTrac, and WebTrac Software Systems

Resolution awards contract to Vermont Systems, Inc.

Resolution R20-016 – Authorizing use of County Contract for Parts and Repairs for Commercial Lawn, Park and Golf Course Equipment

Resolution authorizes purchases from Finch Services Inc. and Cherry Valley Tractor Sales.

Resolution R20-017 Awarding a One Year Extension for Preventative Maintenance and Emergency Repairs of The Gasboy Island Fuel Management System

Resolution awards contract extension to Aurora Environmental, Inc.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner Hunsinger; seconded by Commissioner Haines. YEAS: Commissioners Drake, Haines, Hunsinger, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Leonard and Ludwig.

Resolution R20-018 – Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$5,779.66.

Resolution R20-019 – Additional Funding for Previously Awarded Contracts (Leisure Services)

Resolution awards additional funds for previously awarded contracts.

Resolution R20-020 – Additional Funding for Previously Awarded Contracts (Golf)

Resolution awards additional funds for previously awarded contracts.

Resolution R20-021 – Additional Funding for Previously Awarded Contracts (Administration)

Resolution awards additional funds for previously awarded contracts.

Resolution R20-022 – Additional Funding for Previously Awarded Contracts (Park Operations)

Resolution awards additional funds for previously awarded contracts.

Seeing no further business, a motion to adjourn the meeting at 3:43 P.M was moved by: Commissioner Hunsinger; seconded by: Commissioner Haines. YEAS: Commissioners Drake, Haines, Hunsinger, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Leonard and Ludwig.

Respectfully submitted,



Geoffrey D. Soriano
Secretary-Director



Janine Erickson
Executive Assistant