

MINUTES of a Regular Meeting of the **SOMERSET COUNTY PARK COMMISSION** held July 16, 2020 at 8:00 A.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by President Caliguire.

This is a Regular Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on November 21, 2019 and the Star Ledger on November 22, 2019. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and Ch. 11, Public Laws of 2020.

Park Commission Counsel, Eric Bernstein added that in light of COVID-19 mandates, this meeting was made open to the public and social distancing measures were in place. Park Commission Headquarters were unlocked and “Building Closed” signs were removed from the entryway.

President Caliguire called the meeting to order.

Roll Call:

PRESENT

Mark Caliguire*

Paul Drake*

Helen Haines*

DJ Hunsinger*

Jim Leonard*

Kevin McCallen

Dot Paluck*

Scott Ross*

Melonie Marano*

Freeholder Liaison -alt

ABSENT

Doug Ludwig

Other staff members present were:

Geoffrey Soriano, Secretary-Director
Janine Erickson, Executive Assistant
Pierce Frauenheim, Dep. Dir., Park Ops.
Marge Margentino*, Manager, LSS

Bob Ransone, Dep. Dir., Golf Ops.
Cindie Sullivan, Asst. Director
Dina Trunzo, Adm, Leisure & Comm
Services
Donna Umgelter, Administrator, HR

*Participated via video conference. In light of the current COVID-19 mandates, Commissioners, Counsel, Public Relations, and Senior Management staff were asked to participate in this meeting remotely.

Also in attendance via video conference: Eric Bernstein, Legal Counsel and Rich Reitman, Public Relations.

Members from the public in attendance:

Robin and Julia Gehringer
Basking Ridge, NJ 07920

Lisa Domavski
Neshanic Station, NJ 08853

Mike Wooby
Neshanic Station, NJ 08853

Christine Yap
Neshanic Station, NJ 08853

Mike Merchant
Neshanic Station, NJ 08853

OPEN MEETING FOR PUBLIC COMMENT

Neshanic Station residents attended the meeting to discuss concerns over activity taking place along the South Branch Greenway/Elm Street parking lot. The residents made various requests and recommendations to address the unauthorized activities taking place along the waterway and subsequently the impact to the parking areas at Elm Street and Blackpoint Road. The residents requested a meeting with representatives from the Park Commission. Director Soriano was amenable to such request and will arrange a meeting with the appropriate parties.

Resident and prior stable employee, Julie Gehringer expressed a love for the Stable and how being a part of the environment working with horses either as a participant or an employee has been a positive experience in her life. Julie requested that the stable not be privatized and remain a public park for the enjoyment of those who would not be able to afford riding lessons otherwise.

APPROVAL OF THE MINUTES

President Caliguire called for the approval of the minutes of the Regular meeting held on June 18, 2020. Moved by Commissioner Hunsinger; seconded by Commissioner McCallen. YEAS: Commissioners Drake, Haines, Hunsinger, Leonard, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner Leonard; seconded by Commissioner McCallen. YEAS: Commissioners Drake, Haines, Hunsinger, Leonard, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R20-143– Emergency Temporary Appropriations

Resolution adopts a transfer of emergency temporary appropriations for 2020.

Resolution R20-144 – Transfer of Capital Improvement Appropriations

Resolution reappropriates certain Capital Improvement balances for various Capital Projects.

Resolution R20-145 – Payment of Claims

Resolution authorizes payment of claims in the amount of \$1,854,314.68 comprised of Claims in the amount of \$1,150,731.17, Other Expenses in the amount of \$263,507.68, and Salaries and Wages in the amount of \$440,075.83 for the period of June 18, 2020 through July 15, 2020.

Resolution R20-146 – Refund of Recreation Fees

Resolution refunds recreation fees.

Resolution R20-147 – Payment of Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$15,984.02.

Resolution R20-148 – Authorizing Additional Funding for Previously Awarded Contracts (Leisure Services)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R20-149 – Authorizing Additional Funding for Previously Awarded Contracts (Golf)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R20-150 – Authorizing Additional Funding for Previously Awarded Contracts (Administration)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R20-151 – Authorizing Additional Funding for Previously Awarded Contracts (Park Operations)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R20-152 – Authorizing Additional Funding for Previously Awarded Contracts (Pending Requisitions)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R20-153 – Amending and Cancelling Certification of Funds for Previously Awarded Contracts

Resolution cancels and amends certification of funds for previously awarded contracts.

DIRECTOR'S REPORT

Director Soriano submitted a report for the month of June 2020.

COMMISSION CORRESPONDENCE

1. Letter received from Golf Course Superintendents Association of America (GCSAA) congratulating Darrell Marcinek, Director Golf Maintenance, on his third renewal of his Certified Golf Course Superintendent designation. The renewal of this designation requires 150 hours of continuing education and professional development over a five-year period.
2. Letter received from Rita Donald from the Somerset County Office of Volunteer Services and a Leadership Somerset participant requesting a location within a Somerset County park to add a meditation/reflection garden. *Director Soriano referred the request to the Leisure Services Committee for review and response.*

CONSENT AGENDA

RESOLUTIONS

The following resolutions were moved by Commissioner Hunsinger; seconded by Commissioner Haines. YEAS: Commissioners Drake, Haines, Hunsinger, Leonard, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R20-154 – Authorizing use of County Contract for the Purchase of Refuse Disposal Services

Resolution authorizes purchases from Dave's Suburban Disposal, Kohler Waste, and Republic Services.

Resolution R20-155 – Authorizing use of County Contract for the Purchase of Uniforms

Resolution authorizes purchases from Bob's Uniform Shop, Dot Designing, Flemington Department Store, Gall's LLC, The Glove & Safety People, Metuchen Center Inc.

COMMITTEE REPORTS

CFO's Report

Commissioner Ross, Chair of the Committee, submitted a report for the month of June 2020.

Director Soriano stated that due to the complicated nature of the Park Commission budget, adoption of the 2020 budget has been postponed until August. Director Soriano would like to provide ample time for the finance committee to review the proposed budget prior to its adoption.

HUMAN RESOURCES

Commissioner Leonard, Chair of the Committee, submitted a report for the month of June 2020.

LEISURE SERVICES

Commissioner Hunsinger, Chair of the Committee, submitted a report for the month of June 2020.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of June 2020.

INFORMATION MANAGEMENT

Commissioner McCallen, Chair of the Committee, submitted a report for the month of June 2020.

VISITOR SERVICES

Commissioner Ross, Chair of the Committee, submitted a report for the month of June 2020.

PROPERTY MANAGEMENT

There was no Property Management report.

PLANNING AND LAND ACQUISITION

Commissioner Haines, Chair of the Committee, submitted a report for the month of June 2020.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner McCallen, Chair of the Committee, submitted a report for the month of June 2020.

PARK MAINTENANCE & HORTICULTURE

Commissioner Hunsinger, Chair of the Committee, submitted a report for the month of June 2020.

Pierce Frauenheim, Deputy Director Park Operations, stated that park facilities are open and being enjoyed by many.

AUDIT COMMITTEE

There was no report for the Audit Committee

FREEHOLDERS REPORT

Freeholder Marano looks forward to working with the Park Commission in her capacity as alternate Freeholder Liaison.

OLD BUSINESS

Director Soriano stated that he will be convening a meeting with the Commissioners to discuss the request made at the June Park Commission meeting to name a trail at the Sourland Mountain Preserve for a local resident.

NEW BUSINESS

There was no new business.

Seeing no further business, a motion to adjourn the meeting at 8:55 A.M. was moved by: Commissioner Hunsinger; seconded by: Commissioner Haines. YEAS: Commissioners Drake, Haines, Hunsinger, McCallen, Leonard, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Respectfully submitted,



Geoffrey D. Soriano
Secretary-Director



Janine Erickson
Executive Assistant