

MINUTES of a Special Meeting of the **SOMERSET COUNTY PARK COMMISSION** held January 7, 2019 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by President Crosby.

President Crosby stated that this is a Special Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News and The Star Ledger on November 23, 2018. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

President Crosby called the meeting to order.

Roll Call:

PRESENT

Bill Crosby
Helen Haines
D.J. Hunsinger
Jim Leonard
Kevin McCallen
Dot Paluck
Scott Ross
Brian Gallagher, Freeholder Liaison (via phone)

ABSENT

Doug Ludwig

Other staff members present were:

Geoffrey Soriano, Secretary-Director	Darrell Marcinek, Director Golf Maint.
Janine Erickson, Executive Assistant	Alex Mathew, Manager IM
Mike Ballow, Manager Fleet	Cindie Sullivan, Dep. Dir. Leisure Svcs.
Pierce Frauenheim, Dep. Dir. Park Ops.	Donna Umgelter, Manager HR

In attendance from the County: Melissa Kosensky, Assistant Purchasing Agent; and Chris Hart, Deputy Director of Fiscal Operations.

Also in attendance: Senator Kip Bateman, Commissioner-Appointee Mark Caliguire and Betsy Flanagan, Legal Counsel.

OPEN MEETING FOR PUBLIC COMMENT

There were no comments from the public.

SWEARING IN OF COMMISSIONERS

Senator Kip Bateman administered the Oath of Office to Mark Caliguire for the position of Park Commissioner.

Senator Kip Bateman administered the Oath of Office to Kevin McCallen for the position of Park Commissioner.

Senator Kip Bateman administered the Oath of Office to DJ Hunsinger for the position of Park Commissioner.

ELECTION OF OFFICERS

President Crosby reported that the Nominating Committee met, and the recommendation for Commission President is Mark Caliguire, Vice President is William Crosby, and Secretary is Geoffrey Soriano. MOVED BY: Commissioner Haines; seconded by: Commissioner McCallen. YEAS: Commissioners Caliguire, Haines, Hunsinger, Leonard, Paluck, Ross, and President Crosby. NAYES: None. ABSENT: Commissioner Ludwig.

President Caliguire thanked Commissioner Crosby for assuming the role of President for the past year. President Caliguire stated that his proudest work as a Freeholder has been that which he performed with the Park Commission, and he is thrilled to be able to continue working with the Park Commission and Director Soriano.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner Crosby; seconded by Commissioner Ross. YEAS: Commissioners Crosby, Haines, Hunsinger, Leonard, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R19-001 – Adopting the 2019 Temporary Budget

Resolution adopts the 2019 Temporary Budget.

Resolution R19-002 – Authorizing Additional Funds for Previously Awarded Contracts (Leisure Services)

Resolution authorizes additional funding for previously awarded contracts.

Resolution R19-003 – Authorizing Additional Funds for Previously Awarded Contracts (Administration)

Resolution authorizes additional funding for previously awarded contracts.

Resolution R19-004 – Authorizing Additional Funds for Previously Awarded Contracts (Park Operations)

Resolution authorizes additional funding for previously awarded contracts.

Resolution R19-005 – Cancelling and Amending of Certification of Funds for Previously Awarded Contracts

Resolution cancels and amends certification of funds for previously awarded contracts.

Resolution R19-006 – Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$3,638.00.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were moved by Commissioner Crosby; seconded by Commissioner Paluck. YEAS: Commissioners Crosby, Haines, Hunsinger, Leonard, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R19-007– Designating Representatives to the Regional Center Partnership for 2019

Resolution designates Secretary-Director Geoffrey Soriano as voting representative and Cindie Sullivan, Deputy Director as alternate.

Resolution R19-008 – Designating Appointments to the Open Space Advisory Committee for 2019

Resolution designates Commissioner Helen Haines as Park Commission representative and Walter F. Rusak as the Citizen Member.

Resolution R19-009– Designating Custodians of Bank Depositories for 2019

Resolution designates 2019 custodians.

Resolution R19-010 – Designating Custodians of Petty Cash for 2019

Resolution designates the custodians for 2019.

Resolution R19-011 – Award of Contract for Audit and Accounting Services

Resolution awards contract to Suplee, Clooney & Company.

Resolution R19-012 – Designating Fund Commissioners for the Somerset County Joint Insurance Fund

Resolution designates Geoffrey Soriano as Fund Commissioner and Donna Umgelter as alternate.

Resolution R19-013 – Authorizing Use of County Contract for the Purchase of Commercial Toro Parts and Equipment Repair

Resolution authorizes purchases from Storr Tractor.

Resolution R19-014 – Authorizing Use of County Contract for the Purchase of Lumber and Supplies

Resolution authorizes purchases from Madison Township Lumber and Continental Hardware.

Resolution R19-015 – Authorizing Use of State Contract for Purchase of Gases: Medical, Specialty, and Industrial

Resolution authorizes purchases from Praxair Distribution.

Resolution R19-016 – Authorizing Use of Educational Services Commission Contract for the Purchase of Annual Fire Extinguisher Inspection and Related Services

Resolution authorizes purchases from Fire and Security Technologies.

Resolution R19-017 – Authorizing Use of State Contract for the Purchase of Plumbing and Heating Supplies/Equipment

Resolution authorizes purchases from Atlantic Plumbing Supply Corp.

Resolution R19-018– Authorizing Use of Morris County Contract for the Purchase of Fire Equipment Services

Resolution authorizes purchases from City Fire Equipment Company.

Resolution R19-019 – Authorizing Use of State Contract for the Purchase of Tire, Tubes, and Services

Resolution authorizes purchases from American Tire and Auto Service and Custom Bandag.

Resolution R19-020 – Authorizing Use of Morris County Contract for Preventative Maintenance/Repair of Emergency Generators

Resolution authorizes services from Atlantic Switch and Generator, LLC.

Resolution R19-021– Authorizing Use of State Contract for the Purchase of Facilities Maintenance and Repair And Operation and Industrial Supplies (Fastenal)

Resolution authorizes purchases from Fastenal.

Resolution R19-022- Authorizing Use of State Contract for the Purchase of Facilities Maintenance and Repair and Operation and Industrial Supplies (Grainger)

Resolution authorizes purchases from Grainger.

Resolution R19-023 – Authorizing Use of State Contract for the Purchase of Walk-in Building Supplies

Resolution authorizes purchases from Home Depot.

Resolution R19-024 – Authorizing Use of State Contract for the Purchase of Elevator Maintenance Services

Resolution authorizes services from Schindler Elevator Corporation.

Resolutions R19-025 – Authorizing Use of State Contract for the Purchase of Gas Propane

Resolution authorizes purchases from Suburban Propane.

Resolution R19-026 – Authorizing Use of State Contract for the Purchase of Pest Control Services

Resolution authorizes services from Tri-County Termite & Pest Control.

Resolution R19-027 – Awarding Second Year of a Two-Year Contract for the Preventative Maintenance and Emergency Repairs of the Gasboy Island Fuel Management System

Resolution awards a contract to Aurora Environmental, Inc.

Resolution R19-028 – Purchase of Lesson Horse for Lord Stirling Stable

Resolution authorizes the purchase not to exceed \$6,500.00.

Resolution R19-029 – Authorizing Use of State Contract for the Purchase of One Toro Groundmaster 5900-D and One Canopy

Resolution authorizes purchase from Storr Tractor not to exceed \$91,164.00.

Resolution R19-030 – Authorizing Use of State Contract for the Purchase of One John Deere TS 4X2 Utility Vehicle with Standard Options and One Power Dump Kit

Resolution authorizes purchase from Power Place Inc. not to exceed \$7,087.72.

Resolution R19-031 – Authorizing Use of State Contract for the Purchase of One First Products Aera-Vator UA60 Soil Conditioner, One Hardened Standard Tine Shaft, and One Full Width Metered Seed Box

Resolution authorizes purchase from Storr Tractor Company not to exceed \$11,283.88.

Resolution R19-032 – Authorizing Use of State Contract for the Purchase of One 2018 Ford Explorer 4WD Base with Contract and Non-Contract Options

Resolution authorizes purchase from Beyer Ford not to exceed \$28,989.18.

Resolution R19-033 – Authorizing Use of State Contract for the Purchase of One Toro Groundmaster 3500-D with Options and Two Toro Reelmaster 5010-H Tier 4, Compliant

Resolution authorizes purchase from Storr Tractor Company not to exceed \$114,403.42.

Resolution R19-034 – Authorizing Use of State Contract for the Purchase of One Toro Groundmaster 4000-D and One Canopy

Resolution authorizes purchase from Storr Tractor Company not to exceed \$62,052.80.

A motion to adjourn the meeting at 8:17 a.m. was moved by: Commissioner Crosby; seconded by: Commissioner Hunsinger. YEAS: Commissioners Crosby, Haines, Hunsinger, Leonard, McCallen, Paluck, Ross, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Respectfully submitted,


Geoffrey D. Soriano
Interim Secretary-Director


Janine C. Erickson
Executive Assistant