

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, September 17, 2015 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President DiFrancesco called the meeting to order.

PRESENT

Paul Consiglio via Telephone
William Crosby
Donald DiFrancesco
Jim Leonard
Helen Haines
Dot Paluck
Patricia Walsh, Freeholder Liaison

ABSENT

Doug Ludwig
Kevin McCallen
Christopher Paladino

Staff members present were:

Raymond Brown, Director
Tom Boccino, Principal Planner/Land Acq.
Chester Czaplicki Fleet Manager
Dave Dendler, Manager Park Rangers
Betsy Flanagan, Counsel
Pierce Frauenheim, Deputy Dir. Park Maint.

Dan Livak, Deputy Dir. Business Admin.
Darrell Marcinek, Director Golf Maint.
Marge Margentino, Manager Stable
Alex Mathew, Manager Info. Mgmt.
Karren Newman, Manager Recreation
Bob Ransone, Director Golf Mgmt.
Donna Umgelter, Manager HR

Also in attendance: Chris Hart

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

APPROVAL OF THE MINUTES

President DiFrancesco called for the approval of the minutes of the last regular meeting held August 20, 2015. **MOVED BY:** Commissioner Crosby; seconded by: Commissioner Haines. **YEAS:** Commissioners Consiglio, Crosby, Haines, Leonard, Paluck, and President DiFrancesco. **NAYES:** None. **ABSENT:** Commissioners Ludwig, McCallen, and Paladino.

APPROVAL OF BILLS FOR PAYMENT

Resolution R15-068 – Payment of Claims

Resolution authorizing payment of bills for \$977,718.90 comprising of check numbers 3559-3580, 3642-3661, 3513-3558, 3581-3641, 3670-3712, and 3713-3768.

MOVED BY: Commissioner Crosby; seconded by: Commissioner Haines. YEAS: Commissioners Consiglio, Crosby, Haines, Leonard, Paluck, and President DiFrancesco. NAYES: None. ABSENT: Commissioners Ludwig, McCallen, and Paladino.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of August 2015.

COMMISSIONER CORRESPONDENCE

1. Letter from the Borough of Manville supporting the upgrading of Gerber Field.
2. Letter from the Board of Freeholders thanking the Park Commission and staff for another excellent 4-H Fair.
3. Two comments and suggestion forms filled out complimenting Colonial Park gardens.
4. Letter from the Freeholders informing the Park Commission of the Printmaking Center of New Jersey's License Agreement expiring.
5. Thank you letter from Mayor Gallagher for the Park Commission's assistance with keeping the lands adjacent to the Raritan River clean of debris.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were MOVED BY: Commissioner Crosby; seconded by: Commissioner Haines. YEAS: Commissioners Consiglio, Crosby, Haines, Leonard, Paluck, and President DiFrancesco. NAYES: None. ABSENT: Commissioners Ludwig, McCallen, and Paladino.

Resolution R15-069 – Approving Printmaking Center of New Jersey License Agreement

Resolution approves the License Agreement for two (2) years, November 1, 2015 through October 31, 2017.

Resolution R15-070 – Requesting Permission for the Dedication by Rider for Outside Employment Services Rendered at the Far Hills Race Meeting

Resolution approves the dedication.

Resolution R15-071 – Award of One Year Extension of a Contract to Furnish and Deliver Animal Feed and Supplements

Resolution awards the extension to Middle Valley Farms and Bohonyi Corporation. The cost is not to exceed \$148,000.

Resolution R15-072 – Award of Third and Final Year of a Competitive Contract for Equine Services

Resolution awards a contract to Professional Farrier Services, Inc. for Farrier Services; Dr. James L. Smith, Jr. for Equine Dental Services, and Running "S" Veterinary Services for Veterinary Services.

Resolution R15-073 – Award of County Contract for the Purchase, Delivery, and Installation of a 2015 or Newer Toro 7200Z Mower, Model No. 30495

Resolution awards a contract to Storr Tractor. The mower is for the Park Maintenance Department. The cost is not to exceed \$18,067.

Resolution R15-074 – Award of County Contract for the Purchase and Delivery of Four 2015 or Newer Lastec Pull Behind Mowers 721XR, Each with One Contract Option

Resolution awards a contract to Finch Services, Inc. The mowers are for the Golf Maintenance Department. The cost is not to exceed \$88,440.

Resolution R15-075 – Award of the First Year of a Two-Year Contract for Septic Pumping, Removal, and Disposal Services

Resolution awards a contract to Kleiza Enterprises, Inc.

COMMITTEE REPORTS

FINANCE/BUSINESS ADMINISTRATION

A report was submitted for the month of August 2015.

HUMAN RESOURCES

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of August 2015.

Donna Umgelter, Manager Human Resources reported that the spring/summer season has ended and seasonal staff are finishing their employment. HR staff is working on making flu shots available to staff.

LEISURE SERVICES

A report was submitted for the month of August 2015.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of August 2015.

Commissioner Leonard commended the golf course staff and thanked Bob Ransone for a job well done at the Devil's Alumni Association Golf Tournament. Ray stated that he appreciated bringing the event to Neshanic Valley.

INFORMATION MANAGEMENT

A report was submitted for the month of August 2015.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of August 2015.

Dave Dendler, Manager, Park Rangers reported that the Hawk Watch began on September 1.

PROPERTY MANAGEMENT

Commissioner Crosby, Chair of the Committee, submitted a report for the month of August 2015.

PLANNING AND LAND ACQUISITION

Commissioner Haines, Chair of the Committee, submitted a report for the month of August 2015.

Ray Brown reported that Bound Brook is presenting a new plan for the Raritan River Greenway and would like to put together a presentation for their proposal.

CAPITAL FACILITES – CONSTRUCTION and ENGINEERING

A report was submitted for the month of August 2015.

Ray Brown reported that staff is working with Engineering on the 2015 Capital Budget allocation.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of August 2015.

Pierce Frauenheim, Deputy Director reported that the Park Commission will be hosting the Traveling Vietnam Wall at North Branch and a dog show at Colonial Park. The driveway construction at Natirar continues. There was an issue with a bear and its cubs at Buck Garden, which has resulted in a new gate being installed.

AUDIT COMMITTEE

No report this month.

FREEHOLDER’S REPORT

Freeholder Walsh reported that she attended the dog show held at North Branch and stated the people were very pleased with the staff at the Park Commission. There is a meeting with East County Park and Warren to continue with plans to discuss trail enhancements.

OLD BUSINESS

No old business to report.

NEW BUSINESS

Commissioner Crosby discussed the Traveling Vietnam Wall schedule.

A motion to adjourn the meeting at 8:50 a.m. was made by Commissioner Crosby and seconded by Commissioner Haines. YEAS: Commissioners Consiglio, Crosby,

Haines, Leonard, Paluck, and President DiFrancesco. NAYES: None. ABSENT: Commissioners Ludwig, McCallen, and Paladino.

Respectfully submitted,

Raymond A. Brown
Director

Donna Umgelter
Manager Human Resources