

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, February 16, 2012 at 5:30 PM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

Paul Consiglio
William Crosby
Steven Fuerst
Walter Hansen
Joanne Jaeger
Christopher Paladino
Dot Paluck
Patrick Scaglione, Freeholder Liaison

ABSENT

Dale Florio
Gary Walsh

Other staff members present were:

Raymond Brown, Secretary-Director
Jim Avens, Manager Horticulture
Tom Boccino, Principal Planner/Land Acq.
Dave Dendler, Manager, Park Rangers
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.
Matt Loper, Engineer

Darrell Marcinek, Director Golf Maint.
Margie Margentino, Manager Stable
Alex Mathew, Manager Info. Mgmt.
Karren Newman, Manager Recreation
Bob Ransone, Director, Golf Management
Cathy Schrein, Manager, Envir. Science
Adam Slutsky, Principal Engineer
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager TR
Donna Van Deursen, Manager HR

Also in attendance: Brian Newman, Yvonne Childress, and Rich Reitman

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

PRESENTATION – Pfizer on the American Cyanamid Site

Pfizer officials, Russell Downey, Environmental Engineering, Remediation and Transactions and Michael Taylor, Stakeholder Outreach and Reuse Consultant presented a video presentation on the status of the cleanup of the American Cyanamid Superfund Site in Bridgewater, New Jersey.

Director Brown advised that the presentation was in relation to the master plan system of greenways along the Raritan River corridor. This land is an important stretch of the greenway into Middlesex County, a 20 to 30 year vision. Pfizer has a similar vision in their cleanup project. There is a lot to digest and we will need an opportunity to review and digest the work.

Commissioner Paluck inquired as to the time frame for completion. Mr. Downey of Pfizer advised that the plan was released today with a 45 day comment period. Construction will quickly follow if approved, with a 2020 completion date.

Mr. Taylor of Pfizer advised that USDOJ approval is a big deal, however, Pfizer wants to get it done and will do it safely and quickly.

Commissioner Paladino asked if \$200 million has been spent so far on testing. Mr. Downey advised \$155 million, however, by the time it is complete, it could be upwards of \$500 million. All remediation will be done with flooding in mind. Ground water issues have been addressed and the impoundment basins had significant issues. The material will be treated in place. Mr. Downey advised that the \$200 million spent to date was not just spent by Pfizer but by all who have worked on the site to date. Mr. Downey advised that the cleanup will be paid for by the single entity land owner at no cost to the government.

President Fuerst asked if Pfizer was seeking a letter of endorsement for the plan. Mr. Taylor replied yes as the EPA will be contacting other stakeholders and the neighbors for their comments and approval. The more support, the quicker to move forward.

Commissioner Jaeger advised before endorsement of the plan, more technical information has to be presented. Mr. Taylor offered tours or whatever information may be requested by the Park Commission.

Counsel Lederman asked if it is typical to get a letter of support from a government agency. Mr. Downey replied yes. Stuart advised that the Park Commission may not have the technical knowledge to support it. Mr. Downey advised it is important to hear from government agencies on this matter.

President Fuerst advised that the Park Commission appreciates what is being done and that the Park Commission is positively disposed toward the remediation and that the Park Commission will take Pfizer up on the offer to return for a follow up.

Commissioner Crosby asked if there will be provisions for wetlands mitigation and credits as with the Greenbrook Flood Control Commission. Mr. Downey advised yes and Mr. Taylor advised there will be ecological restoration at the site.

Freeholder Scaglione advised that he was encouraged that Pfizer has again moved this project forward and back on track.

APPROVAL OF THE MINUTES

President Fuerst called for the approval of the minutes of the last regular meeting held January 19, 2012. MOVED BY: Commissioner Crosby; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Florio and Walsh.

APPROVAL OF BILLS FOR PAYMENT

Resolution R12-007 - Payment of Claims

Resolution authorizing payment of bills for \$1,518,009.74 comprising of check numbers 208633-208636, 208447-208632, 208735-208795, and 209347-209398. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Florio and Walsh.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of January 2012.

COMMISSIONER CORRESPONDENCE

1. Executed Agreement from Somerset County Joint Insurance Fund renewing the membership for three years ending January 1, 2015.
2. Letter from the State of New Jersey DEP informing the Park Commission of the requirement to hire a Licensed Site Remediation Professional, by May 7, to oversee the investigation and cleanup of the Dukes Parkway Landfill.
3. Compliance Assistance Alert letter from the State of New Jersey DEP informing the Park Commission that the Initial Receptor Evaluation for Dukes Parkway Landfill document has not been submitted.
4. Letter from New York State Recreation and Park Society thanking Cindie Sullivan for facilitating the NYSRPS strategic planning process on January 12 and 13.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were MOVED BY: Commissioner Jaeger; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Florio and Walsh.

Resolution R12-008 – Designation of Petty Cash Custodians for 2012

Resolution establishes the amounts for petty cash for specific departments.

Resolution R12-009 – Award of Second Year of a Three-Year Contract for Electrical Services

Resolution awards a second-year contract to Gavin Electric as the primary and MTB Electric as the secondary.

Resolution R12-010 – Award of Contract for Purchase of APX Radios

Resolution awards a contract to Motorola, Inc. for the purchase of nine APX radios. The cost is not to exceed \$23,051.25.

Resolution R12-011 – Award of Final Year of Contract for Golf Shop Resale Merchandise

Resolution awards a contract to Greg Norman Collection, Inc.; Cutter & Buck, Inc.; Drew & Rodgers, Inc.; Srixon Sports USA, Inc., RJ Shepherd Corp.; Gear for Sports; TRG Group; Nike Golf; American Dry Goods; Ping, Inc.-Karsten Golf, Inc.; Microvision Optical, Inc.; CMC Custom Gifts, Inc.; Range Servant America, Inc.; Ashworth, Inc.; Town Talk MFG Co., Inc.; The Hole View; Acushnet Co.; Sundog Eyewear; Lava

Marketing Group; Bridgestone Golf; Ad-Wear & Specialty of Texas; and Hornung Golf Products, Inc. for the final year of a five-year contract.

Resolution R12-012 – Award of Final Year of Contract for Food and Beverage Concession Services

Resolution awards a contract to Somerset Golf & Snack, LLC for concession at Green Knoll, Quail Brook, Spooky Brook, and Warrenbrook Golf Courses and Warrenbrook Pool.

Resolution R12-013 – Award of County Co-Op Contract for Purchase of One 2012 Cushman Turf Truckster

Resolution awards a contract to purchase a Cushman Model 84056 4 Wheel and the cost is not to exceed \$21,785.00

Resolution R12-014 – Award of Final Year Contract for Purchase of Kentucky Bluegrass, Hard/Sheeps Fine Fescue, Turf-Type Tall Fescue and L93 Creeping Bentgrass Sod

Resolution awards the final year of a two-year contract to East Coast Sod & Seed and Selody Sod Farm, Inc. The cost is \$8,000.00.

Resolution R12-015 - Award of County Contract to Purchase Toro Reelmaster 5410-D Fiveplex Fairway Mower

Resolution awards a contract to Storr Tractor Co. and the cost is not to exceed \$63,619.00.

COMMITTEE REPORTS

FINANCE/BUSINESS ADMINISTRATION

A report was submitted for the month of January 2012.

Secretary-Director Brown advised that the senior staff met with the County Finance Committee today and presented our case for the 2012 budget and until there is a firm direction, the Park Commission budget cannot be finalized. Ray advised it has been the best January ever in golf revenue and February is off to a good start. It is premature to discuss the budget at this time and eventually cuts may have to be determined. Red Bank fireworks were eliminated for 2012 due to budgetary concerns.

Brian Newman advised that the County and the Park Commission will have to pass an additional temporary budget and that the budget approval process will be drawn out until a better picture of revenue can be realized.

HUMAN RESOURCES

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of January 2012.

Donna Van Deursen, Manager, Human Resources reported that applications for seasonals are being accepted. The chain saw and blood borne pathogens training occurred in January, and there have been two sessions of union negotiations.

LEISURE SERVICES

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of January 2012.

Cindie Sullivan, Deputy Director distributed the 2012 goals.

Dina Trunzo, Manager Therapeutic Recreation reported that the teen/young adult hotel getaway had 22 individuals register for ten openings. The department is looking to add another trip in order to accommodate those on the waiting list. Dina will be conducting disability awareness and sensitivity training next week for golf maintenance staff.

Cathy Schrein, Manager Environmental Science reported that camp registration occurred in January with a changed payment procedure that accepts a 50% deposit rather than full payment. Revenue may seem lower due to this change. The EEC calendar was distributed.

Marge Margentino, Manager Stable reported that a new educational event, Are You Smarter than Rebel the Pony, a Jeopardy type of game will be held. Revenue was up \$4000 in January. The Stable hosted a Government Career Day in conjunction with the County Career Day, six youths attended. The Stable is working on a corporate package with the Old Mill Inn to provide introductory riding. The EEC is doing something similar.

Karren Newman, Manager Recreation reported that the Duke Island Park walkers continue and tennis starts on March 31.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of January 2012.

Darrell Marcinek, Director of Golf Maintenance reported that the scoreboard at NVGC should be complete by the end of March. All courses re-open in two weeks.

Robert Ransone, Deputy Director Golf Management reported that the revenue in January exceeded \$200,000 and February levels are also ahead of 2011. Bob thanked the commissioners for their support with the WAPL ad book, especially Commissioners Hansen, Paluck, and Paladino. The ad book closes tomorrow, however Commissioner Hansen advised contributions will still be accepted. Bob advised a second supporter board will be erected.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee, submitted a report for the month of January 2012.

Alex Mathew, Manager Information Management reported that various projects are underway, the Exchange server and mail server have been upgraded, and mailboxes will be moved from 2003 to new 2010 software with new features to include increased speed. Raritan Valley Community College will be conducting training on the new 2010 software/system. The golf Gasboy system has been installed and is undergoing vendor testing with a two to three week completion date. Commissioner Hansen advised that these are just some of the data and communication upgrades that can be done quickly but disruptively, so work must be done in stages. First the major servers then the e mail, etc.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of January 2012.

Dave Dendler, Manager Park Rangers reported that all safety equipment is being checked and that the AEDs were upgraded free of charge. Deer management numbers are down and interviews are underway for seasonal Rangers.

PROPERTY MANAGEMENT

Commissioner Crosby, Chair of the Committee, submitted a report for the month of January 2012.

Don Korbobo, Property Manager Coordinator reported that bid packets are being prepared for two hunting parcels. Don thanked Pierce Frauenheim and Frank Taddeo for their assistance in addressing maintenance and brush issues.

PLANNING AND LAND ACQUISITION

Commissioner Hansen, Chair of the Committee, submitted a report for the month of January 2012.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that 2012 is off to a good start with quite a few large properties being pursued.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner Paladino, Chair of the Committee, submitted a report for the month of January 2012.

Adam Slutsky, Principal Engineer, reported that projects are proceeding well due to the good weather and that the Warrenbrook Golf Course bridge work will begin on February 20.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee submitted a report for the month of January 2012.

Pierce Frauenheim, Deputy Director Park Maintenance reported that the Arborist Day at Skillman Village will be held on March 20 and that a speed study is being performed in the parks.

AUDIT COMMITTEE

No report this month.

FREEHOLDER'S REPORT

Freeholder Scaglione reported that the budget presentation went well, the budget is tougher than before and it will not be introduced under previous time frames. Patrick recognized that the Park Commission has been seeking creative ways to improve budgetary conditions citing the efficiency study at Lord Stirling Stable.

OLD BUSINESS

No old business to report.

NEW BUSINESS

No new business to report.

Resolution R12-016 – Closed Session

Resolution adjourning into closed session at 6:50 p.m. in accordance with the Sunshine Law, Chapter 321, P.L. 1975 (N.J.S.A. 10:4-6, et seq.) to discuss contract negotiations and potential litigation. **MOVED BY:** Commissioner Hansen; seconded by: Commissioner Jaeger. **YEAS:** Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. **NAYES:** None. **ABSENT:** Commissioners Florio and Walsh.

A motion to re-enter the regular meeting was made by Commissioner Jaeger and seconded by Commissioner Hansen at 8:20 p.m.

A motion to adjourn the meeting at 8:20 p.m. was made by Commissioner Jaeger and seconded by Commissioner Hansen. **YEAS:** Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. **NAYES:** None. **ABSENT:** Commissioners Florio and Walsh.

Respectfully submitted,

Raymond A. Brown
Director

Dan Livak
Deputy Director Business Administration