

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, July 21, 2011 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

Paul Consiglio
William Crosby
Dale Florio
Steven Fuerst
Walter Hansen
Joanne Jaeger
Dot Paluck
Gary Walsh
Patrick Scaglione, Freeholder Liaison

ABSENT

Christopher Paladino

Other staff members present were:

Joanne Steinruck, Executive Assistant
Tom Boccino, Principal Planner/Land Acq.
Dave Dendler, Manager Park Rangers
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Darrell Marcinek, Director Golf Maint.
Cindie Sullivan, Deputy Director

Marge Margentino, Manager LSS
Alex Mathew, Manager Info. Mgmt.
Karren Newman, Manager Recreation
Cathy Schrein, Manager Envir. Science
Adam Slutsky, Principal Engineer
Dina Trunzo, Manager TR
Donna Van Deursen, Manager HR

Also in attendance: Brian Newman and Yvonne Childress

OPEN MEETING FOR PUBLIC COMMENT

Roger Staib, whose company represents the property adjacent to the GSA property, questioned the Commissioners on the representation of the GSA property. Tom Boccino responded that there is a Committee that consists of himself, Secretary-Director of the Park Commission, two Freeholders, a Hillsborough township representative, the Hillsborough mayor and the Hillsborough Administrator. Mr. Staib then asked if there have been any public notices on the planning of the property. Tom stated that the public has been invited to provide input on the development of the property. When the plans have been finalized a formal public presentation will be given. There is no date on when the plans will be released. President Fuerst reported that the property is owned and titled to the county. The Park Commission does not make the decisions on the property. Mr. Staib asked who will get to use the ball fields on the property. Tom responded that the property

is Green Acres regulated. All fields must be available to the public and there will be no restrictions to certain groups.

SERVICE AWARDS

President Fuerst presented a ten-year service award to Joseph Liptak and a five-year service award to Michael Ketrow.

APPROVAL OF THE MINUTES

President Fuerst called for the approval of the minutes of the last regular meeting held May 19, 2011. MOVED BY: Commissioner Crosby; seconded by: Commissioner Hansen. YEAS: Commissioners Crosby, Hansen, Paluck, Walsh, and President Fuerst. NAYES: None. ABSTAIN: Commissioners Consiglio and Jaeger. ABSENT: Commissioners Florio and Paladino.

President Fuerst called for the approval of the minutes of the Work Session held June 9, 2011. MOVED BY: Commissioner Jaeger; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSTAIN: Commissioner Crosby. ABSENT: Commissioners Florio and Paladino.

President Fuerst called for the approval of the minutes of the last Work Session held July 14, 2011. MOVED BY: Commissioner Crosby; seconded by: Commissioner Paluck. YEAS: Commissioners Crosby, Hansen, Paluck, Walsh, and President Fuerst. NAYES: None. ABSTAIN: Commissioners Consiglio and Jaeger. ABSENT: Commissioners Florio and Paladino.

APPROVAL OF BILLS FOR PAYMENT

Resolution R11-046 - Payment of Claims

Resolution authorizing payment of bills for \$1,202,500.42 comprising of check numbers 196575-196598, 197847-197870, 198735-198757, 196509-196569, 196864-196950, 197871-197917, 197994-197995, 198491-198567, and 198758-198824. MOVED BY: Commissioner Hansen; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Florio and Paladino.

DIRECTOR'S REPORT

A report for the month of May and June 2011 was submitted.

COMMISSIONER CORRESPONDENCE

1. Letters from NJDEP regarding the Old York Road/Robert Street, Sellars Maintenance, and Dukes Parkway Landfill site remediation.
2. Letter from Township of Warren informing the Park Commission of the State Aid Project to Old Stirling Road between Forest Drive and Mountain Avenue.
3. Letter of thanks from Middle Earth for the Park Commission's support of the Frank "Nap" Torpey Memorial "Hills of Somerset" County 77-mile bicycle race.
4. Letter from Remington & Vernick Engineers informing the Park Commission of the surveying that will done on a bridge on South Branch Road.
5. Regional Center Partnership of Somerset County Feasibility Study Final Report on the Vocational-Technical High School Multipurpose Athletic Facility.

6. Letter from the Printmaking Center of New Jersey expressing the desire to extend the License Agreement of the Reeves Cultural Center from October 2011 to October 2013.
7. Letter from the New Jersey Audubon Society Department of Conservation informing the Park Commission of a How-To Workshop on implementing deer management plans to be held at Duke Farms on July 28th from 10 to 4.
8. Letter from New Jersey Water Supply Authority regarding the new Schedule of Rates, Charges, and Debt Service Assessments for the Sale of Water from the Raritan Basin System.
9. Letter from Matheny Medical and Educational Center thanking the Park Commission for the assistance with coordinating the facilities, Rangers, and Maintenance staff for the 14th Annual Miles for Matheny.
10. Letter of thanks from the NJSIAA for the use of Neshanic Valley Golf Course for the State Golf Championships.
11. Letter from the General Manager of Golf Courses for County of Bergen thanking the Park Commission for hosting the NJSGA Pub Links Qualifier at Quail Brook.
12. 2011 Regional Center Recreation & Fitness Opportunities brochure.

COMMITTEE REPORTS

FINANCE

Commissioner Walsh, Chair of the Committee, submitted a report for the month of May and June 2011.

Commissioner Walsh stated there will be a Finance Committee meeting on August 8th to discuss the budget and surplus for next year. Brian Newman reported he is not concerned about paying bills this year but is concerned about the impact this year could have on next year's budget. Brian also reported that the audit will be reviewed at the Finance Committee meeting and presented at the August Park Commission meeting for approval. Darrell Marcinek reported that e-mail blasts have been distributed regarding the discounted play on Saturdays and Sundays for nine holes between 6:00 a.m. and 7:30 a.m. at Neshanic Valley and Spooky Brook Golf Courses. Freeholder Scaglione mentioned that golf should consider advertising the other golf courses if tee times are full at Neshanic Valley. Cindie Sullivan has a meeting with the Business Partnership Tourism Council and will inquire as to marketing opportunities.

HUMAN RESOURCES

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of May and June 2011.

Donna Van Deursen, Manager, Human Resources reported that Workplace Discrimination training was provided to the supervisory staff by the county. Current openings are for a Golf Lead Mechanic and a Stableworker.

LEISURE SERVICES

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of May and June 2011.

Cindie Sullivan, Deputy Director reported that the plans for the M.E.E.T. event at Natirar on September 23 are ongoing. The event will raise funds to donate to charities. The event will showcase wine and gourmet food. Legal counsel is currently working on the license agreement. On October 13 - 16 North Branch will host the Traveling Vietnam Wall.

Dina Trunzo, Manager Therapeutic Recreation reported that spring programs ended in June. A highlight for the month was the Friends of Harmony chorus program performance for the residents of Arbor Glen in Bridgewater. Camp is now in full swing. Prior to the start of camp, all of the camp staff attended a behavioral management training class. Recent activities at camp have included Somerset Patriots Day where some of the players spent two hours teaching baseball skills to the campers. The event ended with the players and campers eating lunch together and an autograph session. The Fishing Derby with the Somerset County Association of Chiefs of Police was held July 14th. The event began with the landing of a State Police helicopter and ended with a gentleman with an old fashioned ice cream truck, dressed in the old fashioned ice cream outfit, treating all the campers to ice cream. Dina thanked the Park Rangers for their assistance coordinating fishing part of the day was well as the staff from NJ Fish and Wildlife who also provided an educational lecture before the fishing began. Camp will be ending in two weeks at which time the summer teen/young adult program will begin.

Cathy Schrein, Manager Environmental Science reported that the Eco-Explorers and AWSIM camps are ongoing. The Extreme Adventure program for teens will be rock climbing and rafting among other activities. The deadline for proposals for the renovations of the downstairs exhibit hall is August 2.

Counsel Lederman discussed Resolution R11-051 stating that the resolution has been discussed with the Improvement Authority counsel and they have agreed to make certain changes to the resolution. There were some concerns which have been addressed.

Karren Newman, Manager Recreation reported that the July 4th fireworks were great. Tennis lessons and Warrenbrook Pool registrations are full. The USTA is sponsoring the Green Knoll and Colonial Park junior tennis leagues. The Colonial Park tennis court resurfacing improvements are complete. Pool revenue is doing well and a press release has been provided by Bridgewater Patch.com on the Duke Island concerts, walkers, and drive-in movies.

Margie Margentino, Manager Stable reported that the introductory rides have been successful. Western lessons are full to capacity and added additional rides. An Autism Family group provides time for the entire family to ride. Summer workshops are near completion and the Stable provided two ponies at the Party in the Park event. On August 7 from 10 a.m. - 4 p.m. a pony palazzo will be held to promote pony parties.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of May and June 2011.

Darrell Marcinek, Director Golf Maintenance reported that an e-mail blast was mailed to 14,000 registered golfers and 3,700 have viewed the e-mail to date. Golf Operations is

holding putting contests at all golf courses and clinics at the Academy Course to promote the golf courses. Our seasonal professional, Kevin Foley, won the New Jersey State Open. Neshanic Valley Golf Course received the 2011 Sustainable Recognition Award from the Sustainable Raritan Coalition. There are two upcoming retirements in golf maintenance: Bob Raab, Lead Mechanic is retiring after 17 years of service and Dave Richards, Golf Course Superintendent is retiring after 33 years of service.

BUSINESS ADMINISTRATION

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of May and June 2011.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee, submitted a report for the month of May and June 2011.

Alex Mathew, Manager, Information Management reported that the golf Interactive Voice Response system is running. Verizon's engineer is reviewing the issues with the lines. It has been suggested an Ethernet private line be installed.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of May and June 2011.

Dave Dendler, Manager, Park Rangers reported that the Rangers are busy with many ongoing events at the parks and keeping an eye on people with heat exhaustion. A seasonal Ranger performed CPR on a woman at Natirar. There was a bear seen at Natirar.

PROPERTY MANAGEMENT

Commissioner Crosby, Chair of the Committee, submitted a report for the month of May and June 2011.

Don Korbobo, Property Management Coordinator reported that all contracts with hunting licenses begin on September 1.

PLANNING AND LAND ACQUISITION

Commissioner Hansen, Chair of the Committee, submitted a report for the month of May and June 2011.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that work continues on the closing of a large acquisition this year. The County anticipates 2011 to be a record year for acquisitions through the Open Space Preservation Program.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

A report was submitted for the month of May and June 2011.

Adam Slutsky, Principal Engineer reported that the recent bid openings for July were the Gaiser Barn roof on June 16, Knob Hill pavilion on June 21, Markota log wall repair on July

12. Upcoming bids are Merrill house renovations on July 27, Spooky Brook Clubhouse renovation on July 28, and the EEC Exhibit Hall on August 2.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee submitted a report for the month of May and June 2011.

Pierce Frauenheim, Deputy Director Park Maintenance reported that the July 4 event went well and staff is preparing for the 4H Fair in August and the Traveling Wall event in October. The Rose Garden dedication responses were overwhelming and the Garden Party had a large turnout.

The following resolutions were done by consent:

Resolution R11-047 – Designating Representatives to the Regional Center Partnership’s Stewardship Group for a Multipurpose Athletic Facility at the Somerset County Vocational-Technical High School

Resolution recommends appointing Raymond A. Brown and Cynthia A. Sullivan. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-048 – Signature of Certifying Officer and Designation of a Supervisor for the Certifying Officer

Resolution designates Krystyna Malupin as the Certifying Officer and Alma Wylie as the Supervisor of the Certifying Officer. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-049 – Reaffirming Cash Change Funds and Custodians.

Resolution reaffirms the custodians and funds. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-050 – Award of Contract to Somerset Feed and Grain and New Egypt Aqway

Resolution awards the second and final year for furnishing and delivery of animal feed and supplements. The cost is not to exceed \$18,847.00. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-051 – Authorizing the Execution or Acknowledgement and Delivery of Certain Agreements and Certain Other Actions to be Taken all in Connection with the Somerset County Improvement Authority’s County of Somerset Guaranteed Renewable Energy Program Lease Revenue Bonds, Series 2011 (Federally Taxable)

The Resolution authorizes the next step in the Renewable Energy Project at the EEC, which is the execution of a License Agreement and a Power Purchase Agreement with the Improvement Authority thus enabling them to issue Series 2011 Bonds to finance the Renewable Energy Project. The documents will be executed by Park Commission at the bond closing sometime in August. The goal of the Project is to reduce the energy related operating costs at the EEC through the installation of solar panels on the roof. (In January, the Park Commission approved a resolution authorizing participation in the program.)
MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-052 – Award of a Four- Year Contract for Hunting

Resolution awards a contract to Kodiak Rod & Gun Club for \$2,575.99 per year for hunting on the Chubb West parcel for September 1, 2011 to August 31, 2015. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-053 – Award of Contract to Republic Services of NJ/Midco and Kohler Waste Services

Resolution awards a 21 month contract for refuse disposal at all park locations. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-054 – Award of Contract to Ben Shaffer & Associates, Inc.

Resolution awards a New Jersey State Contract for the purchase of picnic tables for Duke Island Park. The cost is not to exceed \$19,449.29. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

Resolution R11-055 – Award of Contract to TM Painting & Construction

Resolution awards a contract for staining and painting headquarters building. The cost is not to exceed \$26,000.00. MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioner Paladino.

AUDIT COMMITTEE

No report this month.

FREEHOLDER’S REPORT

Freeholder Scaglione reported that work continues on the planning for the GSA property. A plan will be presented to the public in the near future. It is NJ Green Acres encumbered property so the playing fields will be available to everyone. The Skillman Village property is moving forward with demolition to be completed before the start of school in September. The property should be closed by the end of 2011.

OLD BUSINESS

No old business to report.

NEW BUSINESS

No new business to report.

Resolution R11-056 – Closed Session

Resolution adjourning into closed session at 7:00 a.m. in accordance with the Sunshine Law, Chapter 321, P.L. 1975 (N.J.S.A. 10:4-6, et seq.) to discuss housing. MOVED BY: President Fuerst; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Paluck, Walsh, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Jaeger and Paladino.

A motion to re-enter the regular meeting was made by Commissioner Hansen and seconded by Commissioner Walsh at 9:59 a.m.

A motion to adjourn the meeting at 10:00 a.m. was made by Commissioner Walsh; seconded by Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Paluck, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Jaeger and Paladino.

Respectfully submitted,

Cynthia A. Sullivan
Deputy Director

Joanne Steinruck
Executive Assistant