

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, May 19, 2011 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

William Crosby
Steven Fuerst
Walter Hansen
Christopher Paladino
Dot Paluck
Gary Walsh
Patrick Scaglione, Freeholder Liaison

ABSENT

Paul Consiglio
Dale Florio
Joanne Jaeger

Other staff members present were:

Raymond Brown, Director
Joanne Steinruck, Executive Assistant
Jim Avens, Manager Horticulture
Dave Dendler, Manager Park Rangers
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.

Darrell Marcinek, Director Golf Maint.
Alex Mathew, Manager Info. Mgmt.
Karren Newman, Manager Recreation
Robert Ransone, Deputy Dir. Golf Mgmt.
Cathy Schrein, Manager Environ. Science
Adam Slutsky, Principal Engineer
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager TR
Donna Van Deursen, Manager, HR

Also in attendance: Yvonne Childress and Rich Reitman

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of April 2011.

COMMISSIONER CORRESPONDENCE

The Trilogy Repertory, Inc. insurance certificates have been received for use of the Ross barn.

COMMITTEE REPORTS

FINANCE

Commissioner Walsh, Chair of the Committee, submitted a report for the month of April 2011.

Commissioner Walsh expressed his concern regarding the revenue short falls this month. Golf course revenue has been hurt by the extensive rainy weather this year. A discussion ensued in which staff was asked to continue to monitor expenses and consider potential worse –case scenarios.

HUMAN RESOURCES

Donna Van Deursen, Manager, Human Resources reported that the federally mandated training including Right To know, Lockout/Tagout, and Workplace Harassment training will be scheduled within the next month. All departments are fully staffed with seasonal help.

LEISURE SERVICES

Cindie Sullivan, Deputy Director reported that the Blues and Wine Festival at Natirar will be held May 28 and 29 and the Volunteer Dinner will be held on June 16.

Dina Trunzo, Manager TR reported that camp begins in five weeks. Of the 40 children registered, 14 are new and need assessments and evaluations. The Somerset County Association of Chiefs of Police will again sponsor the camp fishing derby scheduled for July 14. Somerset Patriots Day at camp is July 20. The Fishing Derby will be held on June 4th and the Park Rangers will be hosting a casting contest and distributing Junior Ranger information. Dina will be speaking at the New Jersey Self-Directed Supports Conference sponsored by the Division of Developmental Disabilities and NJ Department of Human Services on Saturday May 21 on recreation opportunities in New Jersey.

Cathy Schrein, Manager Environmental Science reported that May program registration revenue has increased 45% as compared to last year.

Karren Newman, Manager Recreation reported that the pool registration is on-going and is currently ahead of last year's registration. Tennis lesson registration is filling slower than the 2010 season but is anticipated that registrations will move forward with full class rosters as the beginning of the program gets closer. The pool will open on May 28.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of April 2011.

Darrell Marcinek, Director Golf Maintenance reported that the golf courses continue to be maintained in great condition.

Bob Ransone, Deputy Director Golf Management reported that a meeting will be held with the Chairperson and Director of the U.S. Women's Amateur Public Links Championship. Topics relating to the Park Commission hosting the 2012 Championship

will be discussed. Bob also reminded the Commissioners to be sure the proper terms are used when discussing the Championship. On May 21 Neshanic Valley will be hosting the annual lady's day event which will include nine hole tournaments, clinics, and a Callaway demo day.

BUSINESS ADMINISTRATION

Dan Livak, Deputy Director/Business Administration submitted his report.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee, submitted a report for the month of April 2011.

Alex Mathew, Manager, Information Management reported that Office 2010 will be installed on employee work stations.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of April 2011.

Dave Dendler, Manager, Park Rangers reported that staff has been busy at Duke Island Park with 5K runs and dog shows. All seasonals have been hired and are in the process of being certified in CPR and first aid. National Trails Day will be held on June 4 sponsored by Eastern Mountain Sports.

PROPERTY MANAGEMENT

Commissioner Crosby, Chair of the Committee, submitted a report for the month of April 2011.

Don Korbobo, Property Management Coordinator reported that bids received for hunting licenses will increase revenue by \$26,275.00 as compared to the last bid four years ago.

PLANNING AND LAND ACQUISITION

Commissioner Hansen, Chair of the Committee, submitted a report for the month of April 2011.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner Paladino, Chair of the Committee, submitted a report for the month of April 2011.

Adam Slutsky, Principal Engineer reported that bid openings for Colonial Park tennis court fencing and the Reeves Cultural Center windows and siding will be held on June 2.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee submitted a report for the month of April 2011.

Jim Avens, Manager Horticulture reported that the Buck Garden plant sale sold more than \$10,000 in plants on Saturday. Due to the rainy weather the sale was continued

through the following weekend. The sale will conclude this weekend at a Rock Garden Society program. A professionally photographed slide presentation featuring Buck Garden was created and will be shown throughout the day at Earthly Delights...Cultivating the Gardener event on May 21. Invitations to the Colonial Park Rose Garden ribbon cutting and Rose Day on June 11 have been distributed. Staff has planted hundreds of new roses and is preparing the gardens for June events.

Pierce Frauenheim, Deputy Director Park Maintenance reported that staff is doing their best to keep the lawns manicured in between the rain. Staff has been busy maintaining all parks which are being constantly used for events. Torpey Athletic Complex will host the Somerset County championships for Girls HS softball this weekend. Bridgewater will play Hillsborough.

President Fuerst called for the approval of all of the following resolutions. MOVED BY: Commissioner Crosby; seconded by: Commissioner Hansen. YEAS: Commissioners Crosby, Hansen, Paladino, Walsh, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Consiglio, Florio, and Jaeger.

APPROVAL OF THE MINUTES

President Fuerst called for the approval of the minutes of the last regular meeting held April 21, 2011.

President Fuerst called for the approval of the minutes of the last Work Session held on May 12, 2011.

APPROVAL OF BILLS FOR PAYMENT

Resolution R11-039 – Payment of Claims

Resolution authorizing payment of bills for \$1,299,789.62 comprising of check numbers 193734-193739, 194192-194199, 193740-193831, 194015-194114, 194546-194613, and 194795-194857.

Resolution R11-040 – Award of Contract to John R. Knabb and Son

Resolution awards a second and final year of a two-year contract for furnishing and delivery of hay. The amount is not to exceed \$131,250.00

Resolution R11-041 – Award of Contract to Storr Tractor Company

Resolution awards a second year of a three-year contract for furnishing of irrigation control system support and services in the amount of \$8,396.00.

Resolution R11-042 – Creating a Grant Account and a Dedicated Account

Resolution creates a grant account in order to receive \$25,000 from the United States Golf Association to be used to defray expenses incurred by the Park Commission to host the Women's Amateur Public Links Championship. It also creates a Dedicated Account into which the \$25,000 shall be transferred and into which all other funds shall be deposited in order to pay expenses incurred by the Park Commission.

Resolution R11-043 – Award of Contract to Flemington Industrial Uniform (Division of Flemington Department Store), Red the Uniform Tailor, and Specialty Graphics

Resolution recommends award for furnishing of uniforms in the amount of \$50,155.00.

Resolution R11-044 – Award of Contract for the First Year of a Five-Year Contract to The Tower Optical Company, Inc.

Resolution recommends award for two coin operated optical viewers at Washington Rock Park for a fee of \$1,061.00 which is paid to the Park Commission annually.

Resolution R11-045 – Award of Contract for Hunting Licenses on Seven Somerset County Park Commission Parcels

Resolution recommends award of contract to Somerset Sportsmen Hunting Club for the Thompson parcel, Long Valley Hidden Valley Gun Club for the Dar-Mar parcel, L & L Hunting Club for the 3M West parcel, Red Oak Rod & Gun Club for the 3M East parcel, L & L Hunting Club for the Thompson/Newland parcel, and Neshanic Valley Gun Club for the Woodfern parcel.

AUDIT COMMITTEE

No report this month.

FREEHOLDER'S REPORT

No report this month.

OLD BUSINESS

Ray reminded the Commissioners of the Rose Day Ribbon Cutting and Re-Dedication on June 11th and mentioned that staff would appreciate their attendance.

NEW BUSINESS

No new business to report.

A motion to adjourn the meeting at 8:56 a.m. was MOVED BY: Commissioner Paluck; seconded by: Commissioner Hansen. YEAS: Commissioners Crosby, Hansen, Paladino, Paluck, Walsh, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Consiglio, Florio, and Jaeger.

Respectfully submitted,

Raymond A. Brown
Director

Joanne Steinruck
Executive Assistant