

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, February 17, 2011 at 5:30 PM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

William Crosby
Steven Fuerst
Walter Hansen
Joanne Jaeger
Christopher Paladino
Dot Paluck
Pat Scaglione, Freeholder Liaison

ABSENT

Paul Consiglio
Dale Florio
Gary Walsh

Other staff members present were:

Raymond Brown, Director
Tom Boccino, Principal Planner/Land Acq.
Dave Dendler, Manager, Park Rangers
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.
Matt Loper, Engineer

Darrell Marcinek, Director Golf Maint.
Alex Mathew, Manager, Info. Mgmt.
Karren Newman, Manager, Recreation
Bob Ransone, Director, Golf Management
Cathy Schrein, Manager, Environ. Science
Adam Slutsky, Principal Engineer
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager, TR
Donna Van Deursen, Manager, HR

Also in attendance: Rich Reitman and Brian Newman

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

Resolution R11-012 – Appreciation and Thanks to Eastern Mountain Sports

Resolution was presented to Paul Tusin and Katie Mulvey of EMS for its 10 years of support with National Trails Day and six years with Adopt-A-Boulder events. **MOVED BY:** Commissioner Hansen; seconded by: Commissioner Jaeger. **YEAS:** Commissioners Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. **NAYES:** None. **ABSENT:** Commissioners Consiglio, Florio, and Walsh.

At this point of the meeting it was suggested to vote on all resolutions at once as consent agenda. The following resolutions were **MOVED BY:** Commissioner Hansen and seconded by Commissioner Crosby.

APPROVAL OF THE MINUTES

Approval of the minutes of the last regular meeting held January 20, 2011 and the Work Session minutes of February 10, 2011.

APPROVAL OF BILLS FOR PAYMENT

Resolution R11-011 - Payment of Claims

Resolution authorizing payment of bills for \$1,782,026.30 comprising of check numbers 189703-189711, 189500-189702, 190106-190155, and 190380-190431.

Resolution R11-013 – Sale of Surplus Equipment

Resolution authorizes the transfer of surplus equipment to Somerset County for sale and disposal on the Commission's behalf at the County's 2011 public sealed bid auction.

Resolution R11-014 – Award of Contract for Irrigation Repair

Resolution awards a contract to Atlantic Irrigation Specialties and Storr Tractor Company for the second year of a two-year contract for irrigation repair parts. The cost is not to exceed \$15,000.00.

Resolution R11-015 – Award of Contract for Golf Course Accessories

Resolution awards a contract to Fertl Soil Turf Supply, John Deere Landscapes, and Hornung's Golf Products for the second year of a two-year contract for golf course accessories. The cost is not to exceed \$10,000.00.

Resolution R11-016 - Award of Contract for Food and Beverage Concession

Resolution awards a contract to Somerset Golf & Snack, LLC for the fourth year of a five-year contract for food and beverage concession services at Warrenbrook Pool, Green Knoll, Quail Brook, Spooky Brook, and Warrenbrook Golf Courses.

Resolution R11-017 – Award of Contract for Golf Shop Resale of Merchandise

Resolution awards a contract to Greg Norman Collection, Inc.; Cutter & Buck, Inc.; Drew & Rodgers, Inc.; Srixon Sports USA, Inc., RJ Shepherd Corp.; Gear for Sports; TRG Group; Nike Golf; American Dry Goods; Ping, Inc.-Karsten Golf, Inc.; Microvision Optical, Inc.; CMC Custom Gifts, Inc.; Range Servant America, Inc.; Ashworth, Inc.; Town Talk MFG Co., Inc.; The Hole View; Acushnet Co.; Sundog Eyewear; Lava Marketing Group; Bridgestone Golf; Ad-Wear & Specialty of Texas; and Hornung Golf Products, Inc. for the fourth year of a five-year contract.

Resolution R11-018 – Approving the Agreement for the Women's Amateur Public Links Championship

Resolution approves the agreement with the United States Golf Association to host the event at Neshanic Valley Golf Course in June 2012.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of January 2011. Ray introduced Todd Scorzafava as the Commission's new citizen member of the Open Space Advisory Committee.

PRESENTATION OF THE 2010 ANNUAL REPORT

Director Brown presented a PowerPoint overview of the Commission's activities over the past year and as an introduction of the about to be released 2010 Annual Report.

COMMISSIONER CORRESPONDENCE

1. Letter thanking Rich Hoffman for the nature walk he led for the veterans.
2. Letter from Coldwell Banker regarding the Froh Heim Estate currently on the market.
3. Letter from The Steeplechase Cancer Center regarding its tobacco cessation programs.
4. Letter from the County acknowledging the contribution of \$30,000.00 from the Regional Center Partnership of Somerset County, Inc. The funds will be used to perform an engineering analysis and design construction plan for the proposed bicycle/pedestrian access improvements.

REPORT OF TREASURER

Brian Newman provided the Treasurer's report having a book balance of \$312,616.57 as of January 31, 2011.

COMMITTEE REPORTS

FINANCE

Chief Financial Officer Newman explained that the sale of surplus equipment proceeds will be deposited into the Park Commission's miscellaneous revenue account.

HUMAN RESOURCES

Donna Van Deursen, Manager, Human Resources reported that the hiring of seasonal employees has begun.

LEISURE SERVICES

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of January, 2011.

Cindie Sullivan, Deputy Director Leisure Services reported that she has been busy working on the annual report, and the Park Commission is in receipt of a \$3,000.00 grant from the Somerset County Cultural Heritage Commission for the summer concert series.

Cathy Schrein, Manager Environmental Science reported that \$3,000.00 has been received from Johnson & Johnson to sponsor the Project Earth event. The EEC's cross country

skiing trip was successful and the first phase of construction on the EEC Exhibit Hall has been completed.

Dina Trunzo, Manager, TR reported that the adult and teen dance classes are being combined to maximize space. Disability, awareness, and sensitivity training are being conducted. Dina will be attending an ADA seminar with Cindie Sullivan and Pierce Frauenheim to learn about the new ADA requirements and how it will affect the Park Commission. President Fuerst and Commissioner Jaeger inquired if all the facilities had been inspected to ensure compliance and it was suggested to partner with the County Engineering Department to complete that inspection. Dina advised them that there would be a better understanding of the changes after the seminar.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of January, 2011.

Robert Ransone, Deputy Director Golf Management reported that Neshanic Valley Golf Course may be opened this weekend and the driving range is currently open. There are 300 golfers enrolled in the driving range program at \$500 per golfer.

Counsel Lederman advised that the WAPL contract is ready for execution and that all press releases have been approved and are ready for dissemination. President Fuerst thanked everyone involved for their efforts.

BUSINESS ADMINISTRATION

Dan Livak, Deputy Director/Business Administration submitted his report.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee submitted a report for the month of January, 2011.

Alex Mathew, Manager, Information Management reported that the capital project of the Park Commission's hardware and software upgrades is progressing.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of January, 2011.

Dave Dendler, Manager Park Rangers reported that work has begun on cleaning up wind and ice damage throughout the park system.

PROPERTY MANAGEMENT

Don Korbobo, Property Management Coordinator reported that he will be inspecting and evaluating four newly acquired parcels.

PLANNING AND LAND ACQUISITION

Commissioner Paluck, Chair of the Committee, submitted a report for the month of January 2011.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that the Open Space Annual Report has been distributed and that there will be more closings in the near future.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner Paladino, Chair of the Committee, submitted a report for the month of January 2011.

Commissioner Paladino expressed his frustration at the delays in the completion of capital projects. Some are four years old. Totals remain as high as \$2.3 million in unfinished projects, and he hopes to have some results from the County Engineering Department or he suggested finding another way to accomplish the projects. Matt Loper, County Engineer, advised that he and staff met with Park Commission staff to prioritize the projects. President Fuerst advised that with the new staff in the Engineering Department he is confident that projects will move along. Chris asked if the Engineering Department will be involved with the ADA review. Matt advised that staff will be attending an ADA seminar sponsored by NJDOT. Matt will assign someone from his staff to also attend the Parks seminar reported previously by Dina Trunzo.

PARK MAINTENANCE & HORTICULTURE

Pierce Frauenheim, Deputy Director Park Maintenance, reported that a bill in the legislature entitled "Safe Fields Act" addresses fertilization of athletic fields and will have an impact on the Park Commission's field maintenance program. This Act does not affect golf courses. Pierce will continue to monitor the bill. Pierce also advised that spring sports open in two weeks. Pierce toured various facilities with Adam Slutsky and Gary Courtelyou from the Engineering Department regarding capital projects.

AUDIT COMMITTEE

No report this month.

FREEHOLDER'S REPORT

No report this month.

OLD BUSINESS

Counsel Lederman introduced the latest version of the By-laws for a vote at the March meeting.

NEW BUSINESS

No new business to report.

Resolution R11-019 – Closed Session

Resolution adjourning into closed session at 7:00 p.m. in accordance with the Sunshine Law, Chapter 321, P.L. 1975 (N.J.S.A. 10:4-6, et seq.) to discuss contract negotiations. MOVED BY: Commissioner Jaeger; seconded by: Commissioner Paluck. YEAS: Commissioners Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Consiglio, Florio, and Walsh.

A motion to re-enter the regular meeting was made by Commissioner Paluck and seconded by Commissioner Jaeger at 7:17 p.m.

A motion to adjourn the meeting at 7:17 p.m. was made by Commissioner Jaeger; seconded by Commissioner Hansen. YEAS: Commissioners Crosby, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Consiglio, Florio, and Walsh.

Respectfully submitted,

Raymond A. Brown
Director

Dan Livak
Deputy Director, Business Administration