

**SOMERSET COUNTY PARK COMMISSION  
RESOLUTION AWARDING CONTRACT SOLICITED THROUGH A FAIR AND OPEN  
PROCESS FOR DESIGN OF PROMOTIONAL MATERIALS  
CONTRACT NO. PC-XS-0004-19**

**PROJECT 1: ANNUAL REPORT  
PROJECT 2: DUKE ISLAND PARK CONCERT SERIES  
POSTER BROCHURE AND NEWSPAPER ADS**

**WHEREAS**, this resolution is subject to the filing of An Availability of Funds Certificate by the Director of Finance and Administrative Services and CFO of Somerset County Park Commission for the purposes set forth in this resolution, such certification is subject to the appropriation of sufficient funds in the 2019 temporary budget. An Availability of Funds Certificate is to be executed by the CFO upon adoption of the 2019 temporary budget and not to exceed the appropriation in the temporary budget.

**WHEREAS**, the Somerset County Park Commission Purchasing Office did on October 12, 2018 advertise on the Park Commission website [www.somesetcountyparks.org](http://www.somesetcountyparks.org) and the Somerset County website [www.co.somerset.nj.us](http://www.co.somerset.nj.us) in accordance with N.J.S.A. 19:44A-20.4 et seq; and

**WHEREAS**, three (3) sealed proposals were received, opened, and read in public on November 8, 2018 at 3:00pm, prevailing time for Design of Promotional Materials Contract No. PC-XS-0004-19; and

**WHEREAS**, the RFPs were reviewed and it was determined that the proposal as submitted by ContempoGraphics, 5 Malcolm Drive, Fairfield, NJ 07004 best meets the requirements of the Park Commission specifications for Project 1 – Annual Report and Project 2 – Duke Island Park Summer Concert Series Poster and Brochure:

Project 1: Annual Report:	\$1,250.00
Project 2: DIP Concert Poster and Brochure	\$1,975.00

**NOW, THEREFORE, BE IT RESOLVED** by the Somerset County Park Commission that the RFP as submitted by ContempoGraphics for Projects 1 and 2 be and are hereby accepted.

**BE IT FURTHER RESOLVED** by Somerset County Park Commission that award of contract be made to Contempo Graphics and that the Purchasing Agent is hereby authorized to issue purchase orders to the said vendor.

I, Geoffrey D. Soriano, Interim Secretary-Director of the Somerset County Park Commission, hereby certify the above to be a true copy of Resolution adopted by said Commission at the regular meeting held December 13, 2018.

  
 Interim Secretary-Director