



# 40<sup>th</sup> Festival of Trees

Application to participate (due no later than November 15, 2017)

Open daily to the public December 2 to 29, 2017 9:00am - 4:30pm  
(except December 24, 25 & 26)

Environmental Education Center, 190 Lord Stirling Road, Basking Ridge, New Jersey 07920

## Guidelines for Participation as an Exhibitor

- All trees must be artificial and a minimum of 3' tall
- A table must be provided for trees 4' tall and under
- You must provide an adequate tree stand to support your tree & extension cord (please label)
- If your decorations will be 'home-made' please arrive with them completed
- Displays may not contain any kind of edible food items unless very well-sealed or varnished
- Exhibitors will be accepted on a first-come, first-served basis, as space is available
- Confirmation of participation and other correspondence will be emailed
- Displays must be removed by 5:00pm on Saturday, December 30, 2017

Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Town \_\_\_\_\_ Home Phone \_\_\_\_\_

Email (please print neatly) \_\_\_\_\_

### Artificial Trees (signs for trees will be provided with the following information)

Tree Title \_\_\_\_\_ Organization \_\_\_\_\_

Tree Size     3'-4' (table required)     4'-5'     5'-6'     6' or taller  
                   skinny         regular         extra full

Check if you are providing a table. Table Height \_\_\_\_\_ Diameter \_\_\_\_\_

Check if your display requires access to electricity. Please provide a UL listed cord, minimum 10' length. Please label your cord with your name/phone number.

### Tree Set Up please choose a day

- Saturday, November 25        10:00am– 4:00pm
- Sunday, November 26        10:00am – 4:00pm
- Monday, November 27        10:00am – 4:00pm
- Tuesday, November 28        10:00am – 4:00pm

### Tree Take Down please choose a day

- Friday, December 29        4:30pm – 5:30pm
- Saturday, December 30        9:00am – 5:00pm

\*Displays must be removed by 5:00pm on Saturday, December 30, 2017

If you are interested in participating as a volunteer *Performer* we will contact you soon!

group \_\_\_\_\_     individual artist (singer, guitar) \_\_\_\_\_